



**Wake Forest Board of Commissioners  
Meeting Agenda  
May 20, 2014  
7:00 pm**

*All items listed are for discussion and possible action.*

**NOTICE**

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or [dharris@wakeforestnc.gov](mailto:dharris@wakeforestnc.gov).

**CABLE & ONLINE BROADCAST OF  
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at [www.wakeforestnc.gov](http://www.wakeforestnc.gov). Archived meeting videos are also provided and available for one year after the original air date.

**MEETING AGENDAS**

The Board of Commissioners meeting agenda is available to be viewed and downloaded at [www.wakeforestnc.gov/Government/BoardofCommissioners.aspx](http://www.wakeforestnc.gov/Government/BoardofCommissioners.aspx) by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit [www.wakeforestnc.gov/enotifier.aspx](http://www.wakeforestnc.gov/enotifier.aspx).

**PUBLIC HEARINGS**

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

**PUBLIC COMMENT**

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

**Call to Order.**

**Pledge of Allegiance.**

**1. Approval of Agenda.**

**2. Approval of minutes.**

- A. Meetings held March 27, 2014 (Special Meeting), April 1, 2014 (Work Session & Joint Public Hearing), meeting held April 15, 2014 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

**3. Presentations.**

- A. Proclamation Recognizing June as “WAKE FOREST FIBER TO THE FOREST MONTH” in the Town of Wake Forest. (Attachment 3.A.)

**4. Public hearings / Public Comment.**

- A. Public Hearing on Proposed FY 2014-2015 Annual Operating Budget. (Attachment 4.A.)
- B. Public Hearing for the Noncontiguous Annexation submitted by Irma & Stan Kearney for the Property Located at 2604 Teletec Plaza. (Attachment 4.B.)
- C. Public Hearing for the Contiguous Annexation submitted by Virginia & Mark Byckowski, Michael & Connie Flynn, Roddy Norvoroli, Debbie Grissom & Margaret Williams for the properties located in the 5600 block of Copper Beech Lane. (Attachment 4.C.)
- D. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

**5. Consent Agenda.**

*(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)*

- A. Approval of Tax Releases. (Attachment 5.A.)
- B. Approval of the 2<sup>nd</sup> reading of Case TA-14-02: Text amendments to Chapter 15 of the Wake Forest UDO.) (Attachment 5.B.)
- C. Approval of Resolution Authorizing Installment Purchase Agreement. (Attachment 5.C.)
- D. Consideration of approval of SERIES RESOLUTION PROVIDING FOR THE ISSUANCE OF A \$2,500,000 ELECTRIC SYSTEM REVENUE BOND, SERIES 2014. (Attachment 5.D.)
- E. Approval of Budget Amendment # 5 for the 2013-2014 Fiscal Year. (Attachment 5.E.)
- F. Approval of Setting the Date for a Public Hearing for a Futures Fund Grant to 3 Phoenix. (Attachment 5.F.)

**6. Legislative Items.**

**7. Planning Items.**

- A. Consideration of Approval of Amendments to the CAMPO Memorandum of Understanding. (Attachment 7.A.)
- B. Consideration of Approval of Case RZ-14-04: Request filed by Stan and Irma Kearney to rezone 3.58 acres of property located at 2604 Teletec Plaza from HD (Wake County Zoning) to HB, Highway Business District, being Wake County Tax PIN 1739-55-4155. (Attachment 7.B.)
- C. Case RZ-14-01: Request filed by Stonegate Partners, LLC, to amend Conditional Use Permit RZ-05-18 and the Subdivision Master Plan for 20.96 acres of property located at the terminus of Greenville Loop Road zoned C.U. GR10, Conditional Use General Residential-10, being Wake County Tax PIN 1748-55-4155. (Attachment 7.C.)

**8. Administration and Financial Items.**

- A. Consideration of Approval of a resolution relating to the authorization of Park and Recreation, Street and Sidewalk and Greenway Improvement Bonds of the Town of Wake Forest, North Carolina. (Attachment 8.A.)

**9. Public Services Items.**

- A. Consideration of Approval of Supplemental Agreement #2 in the amount of \$8,600 for the Stadium Drive Complete Streets and North Avenue Resurfacing Project. (Attachment 9.A.)
- B. Consideration of Approval for Supplemental Agreement #1 in the amount of \$93,000 for the Priority Pedestrian Corridors Project. (Attachment 9.B.)
- C. Consideration of Approval of Supplemental Agreement #1 in the amount of \$7,000 for CEI Services for the Crenshaw multi-use path and Forestville Road sidewalk extension project. (Attachment 9.C.)

**10. Parks and Recreation Items.**

**11. Public Safety Items.**

**12. Other Business.**

**13. Closed Session:**

N.C.G.S 143-318.11(a) (6) Personnel - Annual Evaluation of Town Manager &  
Town Attorney

**14. Adjournment.**