



**Wake Forest Board of Commissioners  
Meeting Agenda**

**April 21, 2015**

**7:00 pm**

*All items listed are for discussion and possible action.*

**NOTICE**

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or [dharris@wakeforestnc.gov](mailto:dharris@wakeforestnc.gov).

**CABLE & ONLINE BROADCAST OF  
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at [www.wakeforestnc.gov](http://www.wakeforestnc.gov). Archived meeting videos are also provided and available for one year after the original air date.

**MEETING AGENDAS**

The Board of Commissioners meeting agenda is available to be viewed and downloaded at [www.wakeforestnc.gov/Government/BoardofCommissioners.aspx](http://www.wakeforestnc.gov/Government/BoardofCommissioners.aspx) by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit [www.wakeforestnc.gov/enotifier.aspx](http://www.wakeforestnc.gov/enotifier.aspx).

**PUBLIC HEARINGS**

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

**PUBLIC COMMENT**

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

**Call to Order.**

**Pledge of Allegiance.**

**1. Approval of Agenda.**

**2. Approval of minutes.**

- A. Consideration of Approval of Minutes for Meetings held March 3, 2015 (Work Session and Planning Board Meeting), March 17, 2015 (Regular Board of Commissioners Meeting) and April 10, 2015 (Special Meeting). (Attachment 2.A.)

**3. Presentations.**

- A. Resolution Recognizing the North Carolina School Counselor of the Year. (Attachment 3.A.)
- B. Proclamation Recognizing April 18, 2015 as Lineman Appreciation Day. (Attachment 3.B.)
- C. Proclamation Recognizing May 17-23 as National Public Works Week. (Attachment 3.C.)
- D. Resolution Recognizing Hugo Mier's Participation in the National American Public Power Association Lineman Rodeo May 15-16, 2015. (Attachment 3.D.)
- E. Proclamation Recognizing National Day of Prayer (May 7, 2015). (Attachment 3.E.)
- F. Proclamation Recognizing Peace Officers' Memorial Day and National Police Week May 10-16, 2015. (Attachment 3.F.)

**4. Public hearings / Public Comment.**

- A. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

## **5. Consent Agenda.**

*(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)*

- A. Approval of Tax Releases. (Attachment 5.A.)
- B. Approval of petition requesting noncontiguous annexation submitted by Carolina Capital Ventures, LTD for the property located at 9820 Capital Blvd. comprising 19.99 acres being Wake Co. Tax Pin No. 1738-37-8929. (Attachment 5.B.)
- C. Appointment of Advisory Board Members (Cemetery and Urban Forestry Advisory Boards). (Attachment 5.C.)
- D. Approval of Purchase of Circuit Breakers for the John B. Cole Substation. (Attachment 5.D.)
- E. Approval of Appointing Roe O'Donnell as Interim Town Manager effective May 1, 2015 until such time as the New Town Manager reports to work with the Town of Wake Forest. (Attachment 5.E.)

## **6. Legislative Items.**

- A. Consideration of Approval of Street Closings on August 22, 2015 for End-of-Summer Night on White Street. (Attachment 6.A.)
- B. Consideration of Waiver of Article 1. In General: Section 20-2-2 – Public Consumption, Possession, etc of Alcohol. (Attachment 6.B.)
- C. Consideration of Approval of the 2015-2018 Strategic Plan. (Attachment 6.C.)

## **7. Planning Items.**

## **8. Administration and Financial Items.**

- A. Consideration of Intent to Authorize the Town's Purchase of a Portion of Lot 16 Old Mill Stream Phase 1, Map II, Book of Maps 1994, Page 501, Wake County Registry. (Attachment 8.A.)

## **9. Public Services Items.**

- A. Consideration of Approval for Professional Engineering Services Contract - Ligon Mill Road Operational Improvements project. (Attachment 9.A.)

- B. Consideration of Approval of Contract Agreement #1 for the Comprehensive Wayfinding Plan for Parks and Greenways. (Attachment 9.B.)
- C. Consideration of Approval of Contract to Re-design Gravel Portion of Dunn Creek Greenway – Phase 1. (Attachment 9.C.)
- D. Consideration of the Conveyance of a Sanitary Sewer Easement to the City of Raleigh along Richland Creek in the vicinity of Forestville Road. (Attachment 9.D.)

**10. Parks and Recreation Items.**

**11. Public Safety Items.**

**12. Other Business.**

**13. Closed Session.** N.C.G.S. 143.318.11 (a) (3) Consultation with Town Attorney  
Re: Case 14 CVS 11033, regarding Tryon Subdivision

**14. Adjournment.**