



**Wake Forest Board of Commissioners  
Meeting Agenda  
February 19, 2013  
7:00 pm**

*All items listed are for discussion and possible action.*

**NOTICE**

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or [dharris@wakeforestnc.gov](mailto:dharris@wakeforestnc.gov).

**CABLE & ONLINE BROADCAST OF  
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at [www.wakeforestnc.gov](http://www.wakeforestnc.gov). Archived meeting videos are also provided and available for one year after the original air date.

**MEETING AGENDAS**

The Board of Commissioners meeting agenda is available to be viewed and downloaded at [www.wakeforestnc.gov/Government/BoardofCommissioners.aspx](http://www.wakeforestnc.gov/Government/BoardofCommissioners.aspx) by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit [www.wakeforestnc.gov/enotifier.aspx](http://www.wakeforestnc.gov/enotifier.aspx).

**PUBLIC HEARINGS**

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

**PUBLIC COMMENT**

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

**Call to Order.**

**Pledge of Allegiance.**

**1. Approval of Agenda.**

**2. Approval of Minutes.**

- A. Meeting held January 8, 2013 (Board of Commissioners Work Session and Joint Public Hearing), meeting held January 15, 2013 (Regular Board of Commissioners). (Attachment 2.A.)

**3. Presentations.**

- A. Presentation Recognizing Matt Hale as Main Street Champion. (Attachment 3.A.)
- B. Proclamation recognizing March 10 – 16, 2013 as Celebrate the Arts in Our Schools Week in the Town of Wake Forest. (Attachment 3.B.)
- C. Proclamation Recognizing Girl Scouts of Wake Forest a Birthday week proclamation. This year the Girl Scout birthday is on Tuesday, March 12<sup>th</sup>. (Attachment 3.C.)
- D. Proclamation Recognizing Arbor Day, Saturday, March 16, 2013 in the Town of Wake Forest. (Attachment 3.D.)

**4. Public hearings / Public Comment.**

- A. Public Hearing to Receive Public Comment on the FY 2013 – 2014 Budget. (Attachment 4.A.)
- B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

**5. Consent Agenda.**

*(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)*

- A. Approval of Tax Releases. (Attachment 5.A.)

- B. Approval of Urban Forest Management Plan. (Attachment 5.B.)
- C. Approval of Design Contract for the Smith & Sanford Creek Greenway Project (CMAQ). (Attachment 5.C.)
- D. Appointment of Bill Fisher to the Town of Wake Forest Board of Adjustment. (Attachment 5.D.)
- E. Approval of Purchase of Compactor Refuse Truck for the Environmental Services Department. (Attachment 9.E.)
- F. Approval of the 2<sup>nd</sup> Reading Allowing Bow Hunting in the Town of Wake Forest. (Attachment 5.F.)
- G. Approval of Design Contract for the Priority Pedestrian Corridors Project. (Attachment 5.G.)

**6. Legislative Items.**

**7. Planning Items.**

- A. Consideration and approval of the Memorandum of Understanding for the US-1 Council of Planning. (Attachment 7.A.)

**8. Administration and Financial Items.**

- A. Consideration of approval of FY 2013-2018 Capital Improvements Plan update. (Attachment 8.A.)

**9. Public Services Items.**

- A. Consideration of Approval of the South White Street Final Adjusting Change Order for J.W. Grand, Inc. (Attachment 9.A.)
- B. Consideration of Approval of South White Street Contract Amendment for Kimley Horn and Associates. (Attachment 9.B.)
- C. Consideration of Approval of Clean Water Management Trust Fund Support Resolution-Hedrick Property Grant Application. (Attachment 9.C.)
- D. Consideration of Approval of Clean Water Management Trust Fund Support Resolution-Traditions North East Property Grant Application. (Attachment 9.D.)
- E. Consideration of No Parking on West Holding Ave., North and South Sides, Starting From Intersection With South Main St., Heading West 120 Feet. (Attachment 9.E.)
- F. Consideration of Request to ask NC DOT To Reduce Speed Limit on N. Main St. from 35 mph to 25 mph from North Ave. to Chestnut Ave. (Attachment 9.F.)

G. Consideration to Restore “2 Hour Parking” Zone on Four Spaces Beside Wake Forest Federal on S. Brooks St. (Attachment 9.G.)

H. Discussion of Proposed Skate Board Ordinance. (Attachment 9.H.)

**10. Parks and Recreation Items.**

**11. Public Safety Items.**

**12. Other Business.**

**13. Closed Session.**

N.C.G.S. 143.318.11 (a) (3) Consultation with Town Attorney

N.C.G.S. 143.318.11 (a) (4) Discussion regarding Economic Development

**14. Adjournment**