



**Wake Forest Board of Commissioners
Meeting Agenda
February 17, 2015
7:00 pm**

All items listed are for discussion and possible action.

NOTICE

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or dharris@wakeforestnc.gov.

**CABLE & ONLINE BROADCAST OF
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

MEETING AGENDAS

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/Government/BoardofCommissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order.

Pledge of Allegiance.

1. Approval of Agenda.

2. Approval of Minutes.

- A. Meeting held January 6, 2015 (Board of Commissioners Work Session) and meeting held January 20, 2015 (Regular Board of Commissioners). (Attachment 2.A.)

3. Presentations.

- A. Proclamation Recognizing Arbor Day, Saturday, March 21, 2015 in the Town of Wake Forest. (Attachment 3.A.)
- B. Proclamation Recognizing March 1 – 8, 2015 as Celebrate the Arts in Our Schools Week in the Town of Wake Forest. (Attachment 3.B.)
- C. Presentation on the Wake Co. Transportation Choices Report. (Attachment 3.C.)

4. Public hearings / Public Comment.

- A. Public Hearing to receive public comment on the proposed five (5) year Capital Improvements Plan (CIP) – FY 2015 – 2020. (Attachment 4.A.)
- B. Public Hearing to Receive Public Input for the FY 2015-2016 Budget. (Attachment 4.B.)
- C. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of Tax Releases. (Attachment 5.A.)

- B. Approval of a Resolution Approval of petition requesting contiguous annexation submitted by Huntington Spring Housing Associates, LLC for the property located in the 1800 block of South Franklin Street (east side) comprising 6.134 acres being Wake Co. Tax Pin Number 1840-52-7635. (Attachment 5.B.)
- C. Approval of Design Contract for the Smith Creek Greenway at Ligon Mill Road – Parking and Trailhead and Wake Forest Reservoir Improvements, Phase I design projects. (Attachment 5.C.)
- D. Approval of Resolution Authorizing Installment Purchase Agreement. (Attachment 5.D.)

6. Legislative Items.

- A. Consideration of Appointment of a Member to the Cultural Resources Advisory Board. (Attachment 6.A.)
- B. Consideration of Waiver of Article 1. In General: Section 20-2-2 – Public Consumption, Possession, etc of Alcohol. (Attachment 6.B.)
- C. Consideration of Approval of Street Closings on May 2, 2015 for Meet in the Street. (Attachment 6.C.)

7. Planning Items.

- A. Consideration of adoption of the Wake County Emergency Operations Plan. (Attachment 7.A.)
- B. Consideration of adoption of the Wake County Multi-Jurisdictional Hazard Mitigation Plan. (Attachment 7.B.)
- C. Consideration of approval of Case TA-15-01: Proposed text amendments to Chapter 2 – District Provisions, Chapter 3 – Supplemental Use Standards, Chapter 6 - Subdivision & Infrastructure Standards, Chapter 8 – Tree Protection, Buffers & Landscaping, Chapter 10 – Lighting, Chapter 11 – Signs, Chapter 15 - Administration and Chapter 17 – Definitions of the Wake Forest Unified Development Ordinance. (Attachment 7.C.)
- D. Consideration of Approval of SD-14-09 Franklin Street Townhomes: Request for Subdivision Master Plan approval of the Franklin Street Townhomes proposed on 6.63 acres of property located at the intersection of South Franklin Street & Dr. Calvin Jones Highway, being Wake Co. Tax PIN number 1840-57-1108. (Attachment 7.D.)
- E. Consideration of Approval of Case No. RZ-14-09: Request filed by Michael G and Thomas K Bolus to rezone 29.21 acres located in the 3500 block of Wait Avenue from RD, Rural Holding District to GR5 (CD), General Residential-5 Conditional District, and the approval of the associated Subdivision Master Plan, being Wake County Tax Pin Number 1850-28-2480. (Attachment 7.E.)

8. Administration and Financial Items.

- A. Consideration of Approval of Resolution Providing for the Issuance of \$4,330,000 General Obligation Public Improvement Bonds, Series 2015. (Attachment 8.A.)
- B. Consideration of Amendment to the Fee Schedule to Include Cost of the Memorial Wall Plaque. (Attachment 8.B.)

9. Public Services Items.

- A. Consideration of Approval of Agreement to Provide Funding for a Traffic Signal at Franklin St. and Dr. Calvin Jones Hwy. (Attachment 9.A.)
- B. Consideration of a Resolution Authorizing the Conveyance of a Permanent Drainage Easement to the North Carolina Department of Transportation for the Purpose of the Replacement of the Road Bridge on Forestville Road over Sanford Creek. (Attachment 9.B.)
- C. Consideration of Approval for the Forestville Road Bridge Replacement Road Widening Project to Provide an Additional Lane. (Attachment 9.C.)

10. Parks and Recreation Items.

11. Public Safety Items.

12. Other Business.

13. Adjournment