



**Wake Forest Board of Commissioners
Meeting Agenda
December 17, 2013
7:00 pm**

All items listed are for discussion and possible action.

NOTICE

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or dharris@wakeforestnc.gov.

**CABLE & ONLINE BROADCAST OF
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

MEETING AGENDAS

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/Government/BoardofCommissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order.

Pledge of Allegiance.

1. Approval of Agenda.

2. Approval of Minutes.

- A. Meetings held October 1, 2013 (Joint Public Hearing), November 7, 2013 (Board of Commissioners Work Session and Joint Public Hearing), meeting held November 19, 2013 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

3. Presentations.

- A. Recognition of and Appreciation of the Services of Mr. Jon Ray. (Attachment 3.A.)
- B. Presentation of Fiscal Year Ended June 30, 2013 Comprehensive Annual Financial Report (CAFR). (Attachment 3.B.)
- C. Introduction of Candidates for the Advisory Board Openings. (Attachment 3.C.)

4. Public hearings / Public Comment.

- A. Public Hearing on the contiguous annexation submitted by WS-TWF Investments, LLC for properties located off Traditions Grande Blvd. and Oak Grove Church Road comprising 143.36 acres being Wake Co. Tax Pin Numbers 1851-22-3383 and a portion of 1851-34-3384. (Attachment 4.A.)
- B. Public Hearing on the contiguous annexation submitted by Forestville Road Investments, LLC for properties located off Forestville Road comprising 23.04 acres being Wake Co. Tax Pin Numbers 1749-66-3478, 1749-66-9299 and 1749-76-5204. (Attachment 4.B.)
- C. Public Hearing on the intention to authorize the exchange of a certain Town-owned easement for a certain easement to be dedicated by ALF Holding Village, LLC. (Attachment 4.C.)
- D. Public Hearing on the intention to authorize the exchange of a certain Town-owned easement for a certain easement to be dedicated by Forestville Road Investments, LLC. (Attachment 4.D.)
- E. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of Tax Releases. (Attachment 5.A.)
- B. Approval of 2014 Board of Commissioners Meeting Schedule. (Attachment 5.B.)
- C. Approval of Resolution Authorizing Installment Purchase Agreement. (Attachment 5.C.)
- D. Approval of Street Closure Requests for Mardi Gras, Classic Car Show, Lighting of Wake Forest and Wake Forest Christmas Parade for 2014. (Attachment 5.D.)
- E. Approval of Budget Ordinance Amendment # 2 for FY 2013-2014.(Attachment 5.E.)

6. Legislative Items.

- A. Appointments of Members to the Town's Advisory Board and Commissions. (Attachment 6.A.)

7. Planning Items.

- A. Consideration of Approval of SU-13-04 Wake Forest Fire Department, Station #4: Request filed by Wake Forest Fire Department for a Special Use Permit to allow a Public Safety Station, and approval of the associated site master plan, on properties located at 1505 & 1509 Jenkins Road, being Wake Co. Tax PINs No. 1831-58-5083 & 1831-58-4176. (Attachment 7.A.)
- B. Consideration of Approval of Case No. SD-13-08 Olde Wake Forest:: Major subdivision master plan approval for a 10-lot single family subdivision located on 3.886 acres of property located near the intersection of W. Pine Avenue and N. Wingate Street, being Wake County Tax Pin No. 1841-43-7701, 1841-44-6011, 1841-43-5900, 1841-43-4870. (Attachment 7.B.)
- C. Consideration of Approval of Case No. RZ-13-05: A request filed by Edens Land Corp to rezone 1.21 acres of property located at 1320 Wall Road (Franklin County) from C.U. HB, Conditional Use Highway Business District to RMX, Residential Mixed-Use; being Franklin Co. Tax Pin Numbers 1842-33-8597. (Attachment 7.C.)

8. Administration and Financial Items.

9. Public Services Items.

10. Parks and Recreation Items.

- A. Consideration of Approval of Amendment to Fees & Charges: Wake Forest Renaissance Centre and Vending/Concession. (Attachment 10.A.)

11. Public Safety Items.

12. Other Business.

13. Closed Session.

N.C.G.S 143-318.11(a)(3) – Consult with Town Attorney Cameron Park Case

14. Adjournment .