



Current as of Oct. 17, 2014

**Wake Forest Board of Commissioners
Meeting Agenda
October 21, 2014
7:00 pm**

All items listed are for discussion and possible action.

NOTICE

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or dharris@wakeforestnc.gov.

**CABLE & ONLINE BROADCAST OF
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

MEETING AGENDAS

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/Government/BoardofCommissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order.

Pledge of Allegiance.

1. Approval of Agenda.

2. Approval of Minutes.

- A. Meetings held September 2, 2014 (Board of Commissioners Work Session), September 9, 2014 (Special Meeting) and September 16, 2014 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

3. Presentations.

- A. Proclamation recognizing Oct. as PANDAS Month. (Attachment 3.A.)
- B. Proclamation recognizing November as Pancreatic Cancer Awareness Month. (Attachment 3.B.)
- C. Comprehensive Wayfinding Plan for Parks & Greenways – *Schematic Design Presentation*. (Attachment 3.C.)
- D. Presentation of Annual Reports from the Town’s Advisory Boards. (Attachment 3.D.)

4. Public hearings / Public Comment.

- A. Continuation of a public hearing on a contiguous annexation request submitted by Iris Stoutt for the properties located in the 4100 block of Rogers Road (north side) comprising 29.562 acres being Wake Co. Tax Pin Numbers 1759-08-7854, 1759-19-1650 & 1759-18-0411. (Attachment 4.A.)
- B. Public hearing on a contiguous annexation request submitted by Gould Property Group, LLC for the property located at 1564 Wait Ave., comprising 1.98 acres being Wake County Tax Pin Number 1850-47-9103. (Attachment 4.B.)
- C. Public hearing on a contiguous annexation request submitted by WSR HV, LLC & ALF Holding Village, LLC for the properties located along S. Franklin Street and Forestville Road, comprising 96.79 acres being Wake County Tax Pin Numbers 1840-42-9532 and a portion of 1840-44-5607. (Attachment 4.C.)
- D. Public Hearing on the intention to authorize the sale of surplus property located at 423 Sixth Street, Wake Forest, NC 27587 to Kirk L. Golder pursuant to Upset Bid Process. (Attachment 4.D.)

- E. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of Tax Releases. (Attachment 5.A.)
- B. Appointment of designees to the Wake Forest Fireman's Relief Fund. (Attachment 5.B.)
- C. Approval of Budget Ordinance Amendment #1 for FY 2014-2015. (Attachment 5.C.)

6. Legislative Items.

7. Planning Items.

- A. Case No. RZ-14-11: Request filed by Wake Forest Baptist Church to rezone 1.8022 acres located at 113 Front Street from ICD, Institutional Campus Development to GR3, General Residential-3, being Wake County Tax Pin Number 1841-42-3401. (Attachment 7.B.)
- B. Case No. RZ-14-06: Request filed by Epcon Communities Inc to rezone 29.56 acres located at 4113 Rogers Road from R-30 (Wake County Zoning) to UR (CD), Urban Residential Conditional District, and the approval of the associated Subdivision Master Plan, being Wake County Tax Pin Numbers 1759-19-1650, 1759-08-7854, 1759-18-0411. (Attachment 7.B.)

8. Administration and Financial Items.

9. Public Services Items.

- A. Consideration of a Local Agreement with NC DOT for the Construction of Grandmark St. (Attachment 9.A.)
- B. Consideration of a Supplemental Agreement with NCDOT for the Forestville Road Bridge Replacement Project. (Attachment 9.B.)

10. Parks and Recreation Items.

11. Public Safety Items.

- A. Consideration of Street Closure: Barnford Mill Rd. on Saturday, November 1, 2014 (noon-3 p.m.). (Attachment 11.A.)
- B. Consideration of Waiver of Parking Ordinance from the Intersection of Holding and Franklin Street up to 350 E. Holden Avenue for Curb-side Voting from Oct. 23 – Nov. 3 (Early Voting Dates).

12. Other Business.

13. Closed Session: N.C.G.S 143-318.11(a) (3) Consultation with the Town Attorney

14. Adjournment.