



**Wake Forest Board of Commissioners
Meeting Agenda
October 16, 2012
7:00 pm**

All items listed are for discussion and possible action.

NOTICE

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or dharris@wakeforestnc.gov.

**CABLE & ONLINE BROADCAST OF
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

MEETING AGENDAS

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/Government/BoardofCommissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order.

Pledge of Allegiance.

1. Approval of Agenda.

2. Approval of Minutes.

- A. Meeting held September 4, 2012 (Board of Commissioners Work Session and Joint Public Hearing), meeting held September 18, 2012 (Regular Board of Commissioners Meeting. (Attachment 2.A.)

3. Presentations.

- A. Proclamation recognizing November as Pancreatic Cancer Awareness Month. (Attachment 3.A.)

4. Public hearings / Public Comment.

- A. Public Hearing to receive public comment on capital needs for inclusion in the five year Capital Improvements Plan (CIP) update for FY 2013 - 2018. (Attachment 4.A.)
- B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the

Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of Tax Releases. (Attachment 5.A.)
- B. Approval of Appointment of Edward G. Bond and Randy Bright as Trustees on the Fireman's Relief Fund Board. (Attachment 5.B.)
- C. Approval of Closing of Streets for the Wake Forest Christmas Parade. (Attachment 5.C.)

- D. Approval of petition requesting contiguous annexation submitted by Sam Watkins Jr. & Samuel M. Watkins III c/o Ruin Creek Investments, LLC for the property located at 1009 Durham Road comprising 2.917 acres being Wake County Tax Pin Number 1831-40-0462. (Attachment 5.D.)
- E. Consideration of Waiver of Parking Ordinance from the Intersection of Holding and Franklin Street up to 350 E. Holden Avenue for Curb-side Voting from Oct. 24 – Nov. 3 (Early Voting Dates). (Attachment 5.E)

6. Legislative Items.

7. Planning Items.

- A. Consideration of Amendments to the Town of Wake Forest Parking Ordinance Section 30: Traffic and Vehicles. (Attachment 7.A.)
- B. Consideration of approval of an amendment to the Wake Forest Transportation Plan. (Attachment 7.B.)
- C. Consideration of Approval of Case RZ-12-09: A request filed by JPM South Development to rezone 1.5 acres located off East Juniper Ave. & Traditions Grande Boulevard (Traditions Subdivision) from C.U. R-10, Residential-10 District to R-5, Residential-5 District (0.40 acres) & from R-5, Residential-5 District to C.U. R-10, Conditional Use Residential-10 District (1.10 acres); being a portion of Wake Co. Tax Pin Number 1851-00-4203. (Attachment 7.C.)
- D. Consideration of Sienna Townhome Development (SU -12-01): Waiver of 6-month Filing Prohibition. (Attachment 7.D.)

8. Administration and Financial Items.

9. Public Services Items.

- A. Consideration of Approval of South White Streetscape Change Order #2. (Attachment 9.B.)
- B. Consideration of Approval of Transit Contract with the City of Raleigh. (Attachment 9.C.)

10. Parks and Recreation Items.

- A. Consideration of Approval of Grant for Playground Equipment at Joyner Park. (Attachment 10.A.)

11. Public Safety Items.

12. Other Business.

13. Adjournment.