



**Wake Forest Board of Commissioners
Meeting Agenda
January 15, 2013
7:00 pm**

All items listed are for discussion and possible action.

NOTICE

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or dharris@wakeforestnc.gov.

**CABLE & ONLINE BROADCAST OF
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

MEETING AGENDAS

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/Government/BoardofCommissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order.

Pledge of Allegiance.

1. Approval of Agenda.

2. Approval of Minutes.

- A. Meeting held December 4, 2012 (Board of Commissioners Work Session and Joint Public Hearing), meeting held December 18, 2012 (Regular Board of Commissioners). (Attachment 2.A.)

3. Presentations.

4. Public hearings / Public Comment.

- A. Public Hearing to Receive Public Comment on the Proposed Five (5) Year Capital Improvements Plan (CIP) updated for FY 2013 – 2018. (Attachment 4.A.)
- B. Public Hearing on Permitting Bow Hunting in the Town Limits of Wake Forest. (Attachment 4.B.)
- C. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of Tax Releases. (Attachment 5.A.)
- B. Approval of Closing Streets on February 9, 2013 for the Mardi Gras Street Festival. (Attachment 5.B.)
- C. Approval of Street Closing on May 4, 2013 for Meet in the Street (South White Street from Elm Ave to E. Jones Ave.; Brooks St from Elm Ave. to E. Jones Ave and S. Taylor Street from Elm to E. Jones Ave and E. Owens Ave.) (Attachment 5.C.)

D. Approval of a Purchase of a Street Sweeper for the Streets Department. (Attachment 5.D.)

E. Approval of Budget Ordinance Amendment No. 2 for FY 2012-2013. (Attachment 5.E.)

6. Legislative Items.

A. Consideration of Appointment of Commissioners for Various Committees for 2013. (Attachment 6.A.)

B. Consideration of Appointment of Mayor Pro Tempore. (Attachment 6.B.)

C. Appointment of Delegate for the 2013 NCLM Advocacy Goals Conference. (Attachment 6.C.)

D. Consideration of Municipal Election Fees for 2013. (Attachment 6.D.)

E. Consideration of Waiver of Article 1. In General: Section 20-2-2 – Public Consumption, Possession, etc of Alcohol. (Attachment 6.E.)

7. Planning Items.

A. Consideration of approval of Case RZ-12-11: Request filed by Shields Land, LLC to rezone .8 acres located at 2021 S. Main Street from R-15, Residential-15 to HB, Highway Business, being Wake Co. Tax Pin No. 1830-80-3461. (Attachment 7.A.)

8. Administration and Financial Items.

A. Consideration of Resolution Approving Fiscal Policy for the Town of Wake Forest. (Attachment 8.A.)

9. Public Services Items.

A. Consideration of W.K. Dickson & Co., Inc. Stream Monitoring Contract for 319 Grant. (Attachment 9.A.)

B. Consideration of Amendment to the Town of Wake Forest Parking Ordinance Section 30-252. - Schedule VII, Loading Zones, Handicapped Parking Spaces, etc. (Attachment 9.B.)

C. Consideration of Addendum to Street Resurfacing/rehabilitation Project – Royal Mill Road. (Attachment 9.C.)

10. Parks and Recreation Items.

11. Public Safety Items.

A. Consideration of Approval of Resolution to Surplus and Retire Police Canine Lagos to Handler Neal Collie. (Attachment 11.A.)

12. Other Business.

13. Adjournment