



**Wake Forest Board of Commissioners
Meeting Agenda
June 16, 2015
7:00 pm**

All items listed are for discussion and possible action.

NOTICE

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or dharris@wakeforestnc.gov.

**CABLE & ONLINE BROADCAST OF
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

MEETING AGENDAS

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/Government/BoardofCommissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order

Pledge of Allegiance.

1. Approval of Agenda.

2. Approval of minutes.

- A. Meeting held May 5, 2015 (Work Session and Joint Public Hearing), and meeting held May 19, 2015 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

3. Presentations.

- A. Presentation to Mr. Albert Jones upon his Retirement. (Attachment 3.A.)

4. Public hearings / Public Comment.

- A. Continued Public Hearing for the Noncontiguous Annexation submitted by Carolina Capital Ventures, LTD for the property located at 9820 Capital Blvd. comprising 19.99 acres being Wake Co. Tax Pin No. 1738-37-8929. (Attachment 4.A.)
- B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of Tax Releases. (Attachment 5.A.)
- B. Approval of Resolution Authorizing the Wake County Revenue Director to Levy and Collect Property Taxes for FY 2015-2016 for the Town of Wake Forest. (Attachment 5.B.)
- C. Approval of Budget Ordinance Amendment # 6 for FY 14-15. (Attachment 5.C.)

- D. Acceptance of Streets to the Town's Street Maintenance System for FY 14-15 Powell Bill. (Attachment 5.D.)
- E. Approval of Second Reading of an Ordinance Amending Chapter 30: Traffic and Vehicles Article VI. Traffic Schedules of the Code of Ordinances. (Attachment 5.E.)
- F. Approval of Second Reading of an Ordinance Amending Chapter 20 - Offenses and Miscellaneous Provisions Sec. 20-102 Panhandling and 20-103 Picketing of the Code of Ordinances. (Attachment 5.F.)
- G. Approval of Appointments of Members to the Board of Directors of Wake Forest Downtown. (Attachment 5.G.)
- H. Approval of Second Reading of an Ordinance Amending Appendix B – Manual of Specifications, Standards and Design of the Wake Forest Unified Development Ordinance. (Attachment 5.H.)
- I. Approval of Street Closure on July 4th for the Annual Children's Parade. (Attachment 5.I.)

6. Legislative Items

7. Planning Items.

- A. Consideration of Approval of CASE SP-14-17: Request by Nexus Global for a major site master plan approval of the Nexus Global Office Building proposed on 4.20 acres at the property located in the 900 block of Durham Road (south side), being Wake Co. Tax Pin Number 1831-40-5636. (Attachment 7.A.)
- B. Consideration of Approval of CASE RZ-14-12: Request filed by The John R. McAdams Co. to rezone 120.28 acres from C.U. GR5, C.U. GR10 & C.U. O.S. to GR10 (CD), GR5 (CD), RMX (CD) & OS (CD) and approval of the revised Austin Creek Subdivision Master Plan. This property is located in the 1800 block of Wait Ave (south side) and is a portion of Wake Co. Tax Pin Number 1850-65-1279. (Attachment 7.B.)
- C. Consideration of Approval of CASE RZ-15-02: Request filed by Murray Investment Company No. 2 to rezone 20 acres from HD, I-1 and CU I-1 (Wake Co. Zoning) to HB (CD) (SH1-O), Highway Business Conditional District; Special Highway Overlay District-1 and approval of the Bobby Murray Chevrolet Site/Subdivision Master Plan. This property is located at 9820 Capital Boulevard and is Wake Co. Tax Pin Number 1738-37-8929. (Attachment 7.C.)

8. Administration and Financial Items.

- A. Consideration of Approval of FY 2015-2016 Budget Ordinance. (Attachment 8.A.)
- B. Consideration of Permit Fee Waiver for Lennar Homes for an "Operation Coming Home" Project. (Attachment 8.B.)

9. Public Services Items.

- A. Consideration of Approval of Enforcement of Minimum Housing Standards of Residences within the Town of Wake Forest (413 Wait Ave., 407 Wait Ave and 122 S. Brooks St.). (Attachment 9.A.)

10. Parks and Recreation Items.

- A. Consideration of Approval of the Parks and Recreation Master Plan. (Attachment 10.A.)
- B. Consideration of Approval of a Resolution to Maintain and Support the Reauthorization of the Land Water Conservation Fund (LWCF) Equitable Treatment of the State Assistance Program. (Attachment 10.B.)

11. Public Safety Items.

12. Other Business.

13. Closed Session:

N.C.G.S 143-318.11(a) (6) Personnel - Annual Evaluation of Town Attorney

14. Adjournment.