



July 22, 2016

TO: PROSPECTIVE BIDDERS HOLDING PLANS AND SPECIFICATIONS FOR  
TOWN OF WAKE FOREST BID NUMBER 099-075

RE: TOWN OF WAKE FOREST WAYFINDING SIGNAGE FOR PARKS & GREENWAYS, PH. 1  
ADDENDUM NO. 1

The following changes and clarifications are applicable to the referenced project and are now a part of its contract documents. Where any article, division, or subparagraph of the original contract documents or other addenda is supplemented herein, the provisions of the original documents shall remain in effect. All the supplemental provisions shall be considered as added thereto. Where any such article, division, or subparagraphs are amended, voided, or superseded thereby, the provisions of such article, division, or subparagraph not so specifically amended, voided, or superseded shall remain in effect.

The attention of each contractor is called to the following clarifications, additions to, and changes in the plans sealed June 24, 2016, and specifications sealed July 8, 2016, on the above project. It will be the responsibility of each contractor to call such clarifications, additions, and changes in plans and specifications to the attention of subcontractors concerned. The Town in no way assumes any responsibility for notifying any subcontractor, material dealers, or others not having received the original contract documents.

In addition, please note that the pre-bid date of July 26<sup>th</sup>, 2016 at 3:00 pm found on Accent Imaging's Planroom was incorrect. The correct pre-bid date, as found in the project bid documents, was July 19<sup>th</sup>. For contractors who did not attend the pre-bid held on July 19<sup>th</sup>, a mandatory pre-bid conference call will now be held on July 26<sup>th</sup> at 3:00pm. Contractors who attended the pre-bid held on July 19<sup>th</sup> are not required to also attend the call. Please see the attachment for instructions on joining the conference call.

Bidder must acknowledge receipt of Addendum No. 1 by signing appropriately on Proposal Form included in the Bid Documents.

## QUESTIONS & ANSWERS:

1. **Question:** On Sign E1, what part of the sign is illuminated? The plans show the park name and the symbol section are illuminated cabinets, but the design workbook shows opaque black vinyl and painted sign cabinet. Please clarify.

**Response:** *The park name should use 5" tall, 1" deep prismatic HDU letters. Letters should be spaced off of the 0.125" aluminum raised panel and should be illuminated through cutouts. Cutouts should be backed with white translucent acrylic. See attachment (park entrance sign (E1) illumination detail) for more information.*

2. **Question:** On Sign E1, what type of perforated metal is to be used? Also how thick is the material used for the tree on the face of the sign?

**Response:** *The tree on the face of the park entrance sign (E1) shall be 0.25" thick aluminum with a Class I anodized finish as defined by the Aluminum Association. Aluminum shall be designated anodizing quality aluminum. Color to be silver to gray and shall resemble natural aluminum.*

3. **Question:** On Sign MM1, will this sign have a CMU interior structure? If so please provide details and/or drawings.

**Response:** *It is anticipated that the Mileage Marker (MM1) will have a CMU interior structure. See attachment (MM1 Pier Detail) for more information.*

4. **Question:** Are all exterior mounting poles to be powder coated? (Sign numbers L1, G1, W1, and W2 do not specify.)

**Response:** *Yes, all mounting poles shall be powder coated. Please note that a majority of the poles, including the 3" by 3", 2" by 2", and 2" diameter, will be provided by Correction Enterprises. It is the contractor's responsibility to coordinate directly with Correction Enterprises upon contract award.*

5. **Question:** Sign F1, and R3 were not in the phase 1 bid document, but were in the design workbook. Are they to be added to the list of signs for phase 1? And if so, what is the quantity for each sign type?

**Response:** *The Rules & Regulations Sign (R3) and Donor Sign (F1) are not to be installed as part of phase I.*

6. **Question:** How many sign locations will require concrete paver repair?

**Response:** *A new concrete paver sign surround is required on all signs unless noted otherwise. Sign surround must be installed per the details found in the Design Workbook (Section C).*

7. **Question:** How many sign locations will require sidewalk repair? If sidewalk repair is required will the whole section of sidewalk have to be repaired? (Typically, 5' x 5'.)

**Response:** *No sidewalk repair is anticipated unless existing sidewalk is damaged during construction. The contractor is required to video the project site in its entirety before construction begins to document existing site conditions. See the special provisions (SP – 3, “Videotape and Photographs of Project Site”) for more information.*

8. **Question:** Will camera ready art work be provided for the HPL panels?

**Response:** *The contractor is not responsible for providing the HPL panels. These will be provided and installed by the Town of Wake Forest at a later date.*

9. **Question:** Is a North Carolina general contractor's license required?

**Response:** *A contractor is required to be licensed if the work being completed (including signage) totals \$30,000 or more. In order to become licensed, a contractor must fill out the application package, pass the required exam, and be reviewed by the Licensing Board. The Licensing Board meets to approve applications once a month. The process, from start to finish, usually takes at least two months.*

10. **Question:** Will Correction Enterprises charge for delivery of signs fabricated by them?

**Response:** *The delivery fee is included in the unit price of each sign.*

11. **Question:** Is a sign permit required for any of the signs?

**Response:** *According to the Town of Wake Forest Unified Development Ordinance, the signs as part of this project should not require a permit. Please see the UDO section below:*

**11.10 SIGNS NOT REQUIRING A PERMIT**

**11.10.1 GOVERNMENTAL SIGNS**

**A. Signs posted by various local, state and federal agencies in the performance of their duties such as regulatory signs,**

welcome signs and traffic signs.

*B. Signs installed under governmental authority which note the donation of buildings, structures or streetscape materials (such as, but not limited to benches, park facilities, etc.).*

12. **Question:** Are any electrical upgrades required for the illuminated signs?

**Response:** *The following signs will be required to be illuminated signs. Details on electrical upgrades (if any) are provided.*

- *Park Entrance Sign located at the Smith Creek Soccer Center & Greenway (SCS, 120, E1) – Though this is replacing an existing sign, the existing sign does not appear to be lit. It is anticipated that electrical upgrades will be required. Assume running a new line (+/-570 linear feet) from existing circuit panel located near the pavilion. New line will need to pass under the existing drive. Assume cutting and patching of pavement (+/-28 linear feet). Reference the Town of Wake Forest Manual of Specifications, Standards & Design for related cutting and patching specifications. Electricity in this area is provided by Wake Electric.*
- *Park Entrance Sign located at E. Carroll Joyner Park (ECJ, 100, E1) – It is anticipated that electrical upgrades will be required. Assume running a new line (+/-160 linear feet) from existing circuit panel/meter located near the existing entrance drive. New line will need to pass under the existing drive. Assume cutting and patching of pavement (+/-25 linear feet). Reference the Town of Wake Forest Manual of Specifications, Standards & Design for related cutting and patching specifications. Electricity in this area is provided by Wake Electric.*
- *Park Entrance Sign located at J.B. Flaherty Park (JBF, 100, E1) – It is anticipated that electrical upgrades will be required. Assume running a new line (+/-700 linear feet) from existing circuit panel/meter located near the tennis courts. Electricity in this area is provided by Wake Electric.*
- *Park Entrance Sign located at J.B. Flaherty Park (JBF, 104, E1) – It is anticipated that electrical upgrades will be required. Assume running a new line (+/-600 linear feet) from existing circuit panel/meter located near the tennis courts. New line will need to pass under the existing drive. Assume cutting and patching of pavement (+/-30 linear feet). Reference the Town of Wake Forest Manual of Specifications, Standards & Design for related cutting and patching specifications. Electricity in this area is provided by Wake Electric.*

13. **Question:** Is the required bid bond 5% of the total project cost (including cost of signs provided by Correction Enterprises) or 5% of the cost of the materials and labor provided by the general contractor only?

**Response:** *The bid bond is 5% of the total project cost.*

14. **Question:** Can you please define the scope of which signs will be provided by the general contractor and which will be provided by Correction Enterprises?

**Response:** *The following signs will be provided by the general contractor (not Correction Enterprises):*

- *Park Entrance Sign (E1)*
- *Entrance Sign (E2)*
- *Information Sign (I1)*
- *Mileage Marker (MM1)*
- *Mileage Market (MM2)*
- *Interpretive Sign (L1)*
- *Mileage Marker (MM3)*
- *Trailhead Marker (E3)*

**ATTACHMENTS:**

- Plan Sheet, C4.0 dated July 20, 2016 (Details: MM1 Pier Detail, E1 & E2 Cabinet Backlight Detail)
- Pre-bid Conference Sign-In Sheet dated July 19, 2016
- Pre-bid Conference Call Instructions
- Revised Appendix D, Bid Form (PDF & Excel Formats)



TOWN of  
WAKE FOREST

# Sign-In Sheet

## Wayfinding Signage for Parks and Greenways, Phase I Pre-Bid Conference

Tuesday, July 19, 2016 at 3:00 PM

Name	Street Address	Phone Number	Email
Joe Smith	1234 Main Street	(555) 555-5555	Joe.Smith@email.com
JOEL WHITTINGTON	1000 BISCAIYNE DRIVE	(104) 788-7097	jwhittington@rite.lifesigns.com
Dustin Montgomery	609 Junction St.	336-789-0090	dmontgomery@buntonsignworks.com
Spencer Brewer	4941 Chestain Ave	704-522-8860	spenceresignsets@charlotte.com
Jennifer Miller	600 Irving Pkwy	919-302-9669	JMiller@rodneysign.com
Matt Lawson	508 Old Thomasville Rd.	336-883-7306	Matt@cravensigns.com
Trevor Reup	3702 Hillsborough Rd	919-303-5561	trevor@sar.designstudio.com
AL Jones	301 S. Brooks St.	919-623-8574	ajones@wakeforest.nc.gov
Anthony Dismuke	4090 Yonkers Rd	984.289.3147	ANTHONY.DISMUKE@NCDPS.GOV
TODD SWYDER	115 STE 301 CHATHAM ST. SANFORD NC 27370	919 718 5455	TSWYDER@PROGRESSIVECC1.COM



TOWN of  
WAKE FOREST

# Sign-In Sheet

## Wayfinding Signage for Parks and Greenways, Phase I Pre-Bid Conference

Tuesday, July 19, 2016 at 3:00 PM

Name	Street Address	Phone Number	Email
Joe Smith	1234 Main Street	(555) 555-5555	Joe.Smith@email.com
Holly Miller	301 S. Brooks St.	(919) 435-9443	h.miller@wakeforestnc.gov
Candace Davis	301 S. Brooks Street	(919) 435.9513	cdavis@wakeforestnc.gov
Jennifer Ball	301 S. Brooks St	919-435-9565	jball@wakeforestnc.gov
John Paul Zitta	301 S Brooks St	719-435.7512	j.zitta@wakeforestnc.gov
Rupen Wal	11 11	919-435-9578	
Josh Glaver	11 11	919-554-6184	<del>jglaver@wakeforestnc.gov</del> jglaver@wakeforestnc.gov



LANDSCAPE ARCHITECTURE BY:  
**Kimley»Horn**  
 Expect More. Experience Better.  
 ART DIRECTION BY:



DETAILS

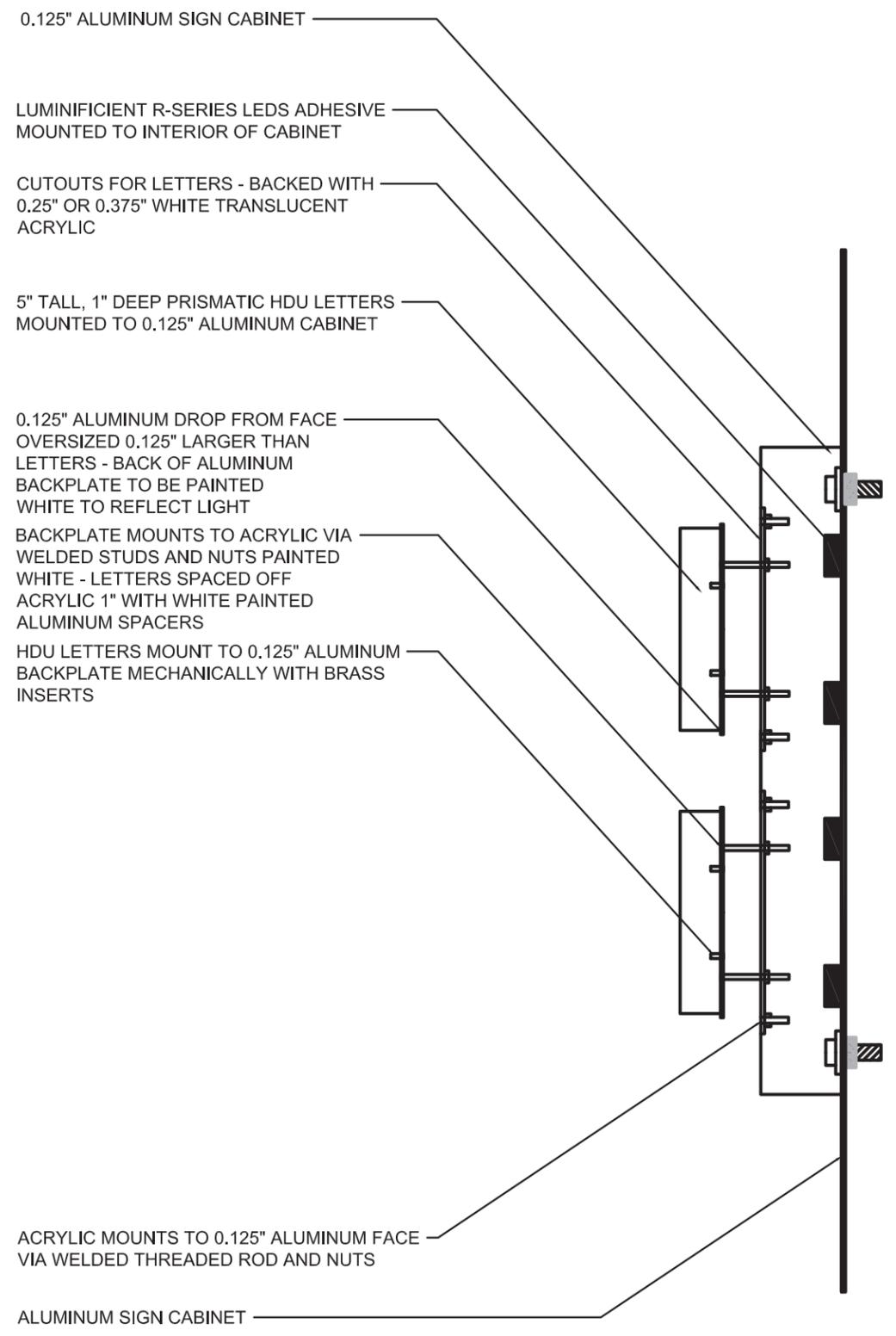
DETAILS

NOTES:  
 DETAILS SHOWN FOR REFERENCE ONLY. CONTRACTOR TO SUBMIT SHOP DRAWINGS TO THE TOWN OF WAKE FOREST FOR APPROVAL PRIOR TO CONSTRUCTION.

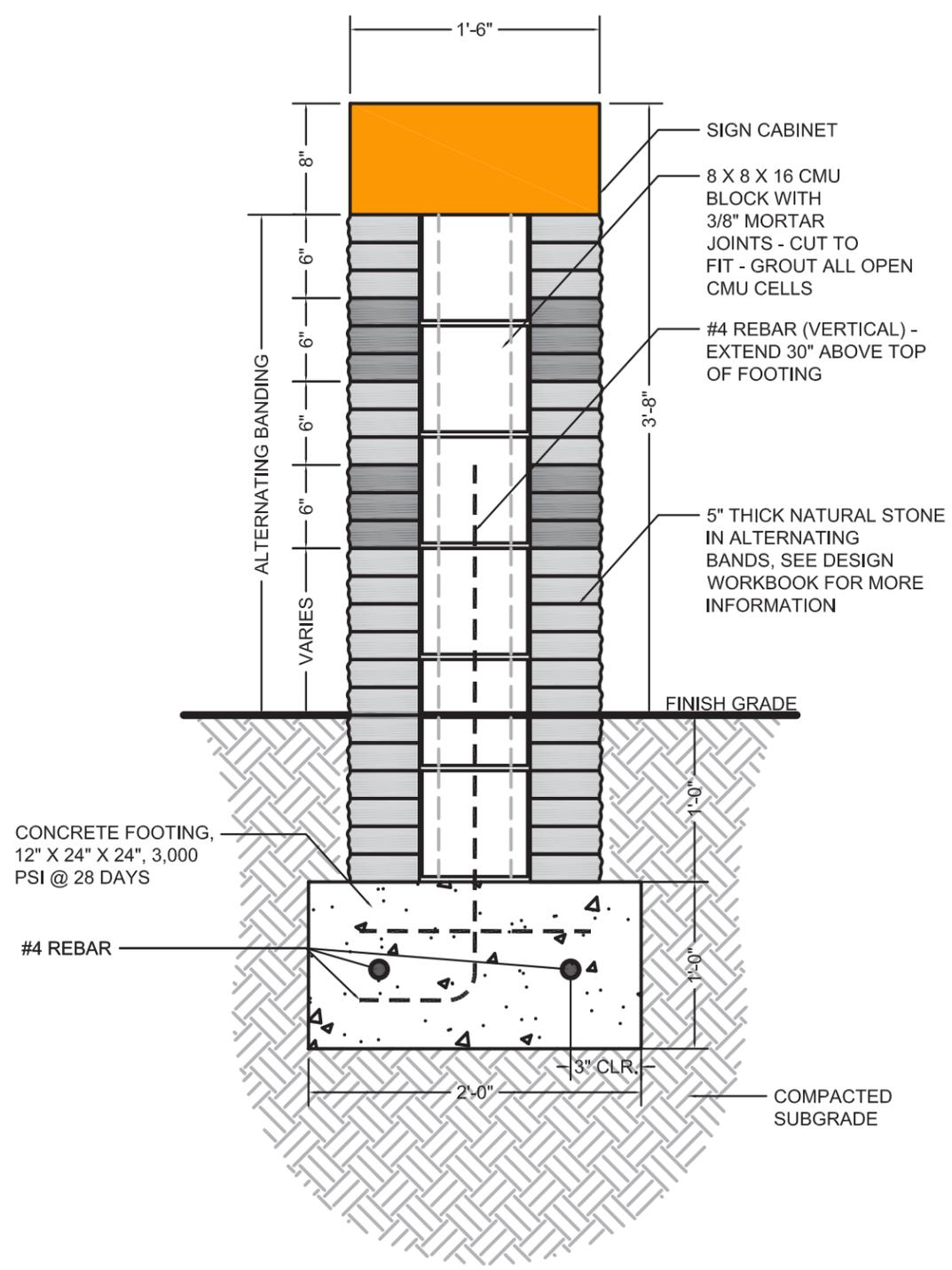
ISSUE:

1	12.15.2014
2	09.11.2015
3	10.09.2015
4	11.24.2015
5	12.10.2015
6	06.24.2016
7	07.20.2016

SCALE: -



**2** E1 & E2 CABINET BACKLIGHT DETAIL  
 SECTION SCALE: 1/4"=1'-0"



**1** MM1 PIER DETAIL  
 SECTION SCALE: 1"=1'-0"



**ADDENDUM 1 ATTACHMENT**  
**Pre-bid Conference Call Instructions**

Call Date: Tuesday, July 26<sup>th</sup>, 2016

Call Time: 3:00 PM

Attendance Required: Contractors who did not attend the mandatory pre-bid conference held on Tuesday, July 19<sup>th</sup>, 2016 at 3:00 pm are required to attend the call.

Instructions:

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→ [Join Skype Meeting](#)

This is an online meeting for Skype for Business, the professional meetings and communications app formerly known as Lync.

Join by phone

[919-238-4499](tel:919-238-4499) (U.S.)      English (United States)

[866-691-4535](tel:866-691-4535) (U.S.)      English (United States)

[Find a local number](#)

Conference ID: 59401340

[Forgot your dial-in PIN?](#) | [Help](#) | [Legal](#)

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**APPENDIX D, BID FORM**

Wayfinding Signage for Parks and Greenways, Phase 1

July 20, 2016

Bid Documents

PAY ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	LABOR & INCIDENTALS ONLY	TOTAL
<b>SMITH CREEK GREENWAY</b>						
1	ENTRANCE SIGN (E2)	EA	2			
2	DIRECTIONAL SIGN (D1)	EA	2	\$464.38		
3	RULES & REGULATIONS SIGN (R1)	EA	2	\$654.59		
4	INFORMATION SIGN (I1)	EA	1			
5	MILEAGE MARKER (MM2)	EA	3			
6	MILEAGE MARKER (MM3)	EA	1			
7	EMERGENCY SIGN (EM1)	EA	5	\$19.01		
8	EMERGENCY SIGN (EM2)	EA	1	\$144.01		
9	CONCRETE PAVER SINGLE POSTED SIGN SURROUND ON GREENWAY	SF	40			
10	CONCRETE PAVER DOUBLE POSTED SIGN SURROUND ON GREENWAY	SF	48			
11	REMOVE & SALVAGE EXISTING SIGNAGE	LS	1			
<b>DUNN CREEK GREENWAY</b>						
12	ENTRANCE SIGN (E2)	EA	1			
13	DIRECTIONAL SIGN (D1)	EA	3	\$464.38		
14	RULES & REGULATIONS SIGN (R1)	EA	2	\$654.59		
15	INFORMATION SIGN (I1)	EA	1			
16	MILEAGE MARKER (MM1)	EA	1			
17	MILEAGE MARKER (MM2)	EA	3			
18	BANNER SIGN (B1)	EA	1	\$243.38		
19	EMERGENCY SIGN (EM1)	EA	7	\$19.01		
20	EMERGENCY SIGN (EM2)	EA	2	\$144.01		
21	CLEARANCE WARNING SIGN (W1)	EA	1	\$224.56		
22	CONCRETE PAVER SINGLE POSTED SIGN SURROUND ON GREENWAY	SF	72			
23	CONCRETE PAVER DOUBLE POSTED SIGN SURROUND ON GREENWAY	SF	48			
24	CONCRETE PAVER SINGLE POSTED SIGN SURROUND ON SIDEWALK	SF	4			
25	REMOVE & SALVAGE EXISTING SIGNAGE	LS	1			
<b>SANFORD CREEK GREENWAY</b>						
26	TRAILHEAD MARKER (E3)	EA	5			
27	DIRECTIONAL SIGN (D1)	EA	5	\$464.38		
28	RULES & REGULATIONS SIGN (R1)	EA	5	\$654.59		
29	MILEAGE MARKER (MM2)	EA	3			
30	EMERGENCY SIGN (EM1)	EA	15	\$19.01		
31	SLIPPERY WARNING SIGN (W2)	EA	1	\$224.56		
32	CONCRETE PAVER SINGLE POSTED SIGN SURROUND ON GREENWAY	SF	32			
33	CONCRETE PAVER DOUBLE POSTED SIGN SURROUND ON GREENWAY	SF	64			
34	REMOVE & SALVAGE EXISTING SIGNAGE	LS	1			

**APPENDIX D, BID FORM**

Wayfinding Signage for Parks and Greenways, Phase 1

July 20, 2016

Bid Documents

PAY ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	LABOR & INCIDENTALS ONLY	TOTAL
<b>SMITH CREEK SOCCER CENTER &amp; GRNWY</b>						
35	PARK ENTRANCE SIGN (E1)	EA	1			
36	AMENITY I.D. SIGN (A1)	EA	3	\$192.66		
37	AMENITY I.D. SIGN (A3)	EA	1	\$192.66		
38	DIRECTIONAL SIGN (D1)	EA	2	\$464.38		
39	RULES & REGULATIONS SIGN (R1)	EA	2	\$654.59		
40	MILEAGE MARKER (MM2)	EA	2			
41	EMERGENCY SIGN (EM1)	EA	4	\$19.01		
42	CONCRETE PAVER SINGLE POSTED SIGN SURROUND ON GREENWAY	SF	8			
43	CONCRETE PAVER SINGLE POSTED SIGN SURROUND ON SIDEWALK	SF	28			
44	CONCRETE PAVER DOUBLE POSTED SIGN SURROUND ON SIDEWALK	SF	16			
45	REMOVE & SALVAGE EXISTING SIGNAGE	LS	1			
<b>E. CARROLL JOYNER PARK</b>						
46	PARK ENTRANCE SIGN (E1)	EA	1			
47	ENTRANCE SIGN (E2)	EA	2			
48	AMENITY I.D. SIGN (A1)	EA	7	\$192.66		
49	DIRECTIONAL SIGN (D1)	EA	19	\$464.38		
50	RULES & REGULATIONS SIGN (R1)	EA	5	\$654.59		
51	REGULATORY SIGN (R4)	EA	6	\$173.65		
52	INFORMATION SIGN (I1)	EA	1			
53	MILEAGE MARKER (MM2)	EA	1			
54	INTERPRETIVE SIGN (L1)	EA	6			
55	STOP / NO MOTOR VEHICLES SIGN (G1 & G2)	EA	10	\$270.00		
56	BANNER SIGN (B1)	EA	2	\$66.38		
57	EMERGENCY SIGN (EM1)	EA	25	\$19.01		
58	EMERGENCY SIGN (EM2)	EA	1	\$144.01		
59	CONCRETE PAVER SINGLE POSTED SIGN SURROUND ON GREENWAY	SF	48			
60	CONCRETE PAVER DOUBLE POSTED SIGN SURROUND ON GREENWAY	SF	32			
61	CONCRETE PAVER SINGLE POSTED SIGN SURROUND ON SIDEWALK	SF	152			
62	CONCRETE PAVER DOUBLE POSTED SIGN SURROUND ON SIDEWALK	SF	80			
63	REMOVE & SALVAGE EXISTING SIGNAGE	LS	1			
64	REMOVE & SALVAGE EXISTING E. CARROLL JOYNER PARK ENTRANCE SIGNAGE	LS	1			

**APPENDIX D, BID FORM**

Wayfinding Signage for Parks and Greenways, Phase 1

July 20, 2016

Bid Documents

PAY ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	LABOR & INCIDENTALS ONLY	TOTAL
<b>J.B. FLAHERTY PARK</b>						
65	PARK ENTRANCE SIGN (E1)	EA	2		<del></del>	
66	AMENITY I.D. SIGN (A1)	EA	3	\$192.66		
67	AMENITY I.D. SIGN (A2)	EA	7	\$48.65		
68	AMENITY I.D. SIGN (A3)	EA	1	\$192.66		
69	AMENITY I.D. SIGN (A4)	EA	6	\$48.65		
70	AMENITY I.D. SIGN (A5)	EA	1	\$654.59		
71	DIRECTIONAL SIGN (D1)	EA	2	\$464.38		
72	RULES & REGULATIONS SIGN (R1)	EA	2	\$654.59		
73	DOG PARK RULES & REGULATIONS SIGN (R2)	EA	2	\$654.59		
74	INFORMATION SIGN (I1)	EA	3		<del></del>	
75	BANNER SIGN (B1)	EA	2	\$66.38		
76	EMERGENCY SIGN (EM1)	EA	11	\$19.01		
77	CONCRETE PAVER SINGLE POSTED SIGN SURROUND ON SIDEWALK	SF	24		<del></del>	
78	CONCRETE PAVER DOUBLE POSTED SIGN SURROUND ON SIDEWALK	SF	64		<del></del>	
79	REMOVE & SALVAGE EXISTING SIGNAGE	LS	1		<del></del>	
<b>GENERAL</b>						
80	CUT & PATCH OF ASPHALT	LF	83			
81	TRENCHING	LF	2030			
<b>TOTAL:</b>						