



**Wake Forest Board of Commissioners
Meeting Agenda
July 15, 2014
7:00 pm**

All items listed are for discussion and possible action.

NOTICE

For people with impaired hearing: Special equipment is available for use during meetings in the Town Hall board chambers. Prior notice is requested. For more information, please contact Town Clerk Deeda Harris at (919) 435-9413 or dharris@wakeforestnc.gov.

**CABLE & ONLINE BROADCAST OF
BOARD OF COMMISSIONERS MEETINGS**

All Board of Commissioners meetings are broadcast live on Time Warner Cable Community Channel 10 beginning at 7 p.m. Meetings are also aired online on the official Town of Wake Forest website at www.wakeforestnc.gov. Archived meeting videos are also provided and available for one year after the original air date.

MEETING AGENDAS

The Board of Commissioners meeting agenda is available to be viewed and downloaded at www.wakeforestnc.gov/Government/BoardofCommissioners.aspx by noon on the Thursday prior to the third Tuesday of each month. Citizens may request copies of the agenda or submit questions concerning agenda items by calling the Town Clerk's Office at (919) 435-9413. Citizens may also receive a copy of each month's agenda by enrolling in the E-Notifier subscription service. For more information visit www.wakeforestnc.gov/enotifier.aspx.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

Anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item during the time of the Public Comment should contact Town Clerk Deeda Harris by 3:00 p.m. the day of the meeting. Mayor Jones will recognize you during the Public Comment period and give you 3-5 minutes to speak. Thank you for your cooperation.

Call to Order and Pledge of Allegiance.

1. Approval of Agenda.

2. Approval of minutes.

- A. Meetings held June 3, 2014 (Work Session & Joint Public Hearing), and Meeting held June 17, 2014 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

3. Presentations.

- A. Presentation to Ms. Teresa Gurley upon her Retirement. (Attachment 3.A.)
- B. Presentation of Authorized Annual Budget of Eligible Capital Projects for Public Art – FY 2014-2015. (Attachment 3.B.)
- C. Proclamation Recognizing the Purple Heart Recipients. (Attachment 3.C.)
- D. Proclamation Recognizing the Week of August 3, 2014 as Purple Heart Week. (Attachment 3.D.)
- E. Proclamation Recognizing National Night Out – August 5, 2014. (Attachment 3.E.)

4. Public hearings / Public Comment.

- A. Public Hearing to Receive Public Comment on the Proposed Bond Orders Authorizing \$6,300,000 Street and Sidewalk Improvement Bonds, \$14,200,000 Parks and Recreation Bonds and \$4,600,000 Greenway Improvement Bonds. (Attachment 4.A.)
- B. Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 5 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of Tax Releases. (Attachment 5.A.)
- B. Acceptance of a Petition Requesting Contiguous Annexation Submitted by Iris Stoutt for the Properties located in the 4100 block of Rogers Road Comprising 29.562 acres being Wake

Co. Tax Pin Numbers 1759-08-7854, 1759-19-1650 & 1759-18-0411. (Attachment 5.B.)

- C. Resolution of Appreciation of Service of the 2013-2014 Youth Advisory Board Members. (Attachment 5.C.)

6. Legislative Items.

- A. Consideration of Appointments of Members to the Youth In Government Advisory Board. (Attachment 6.A.)
- B. Consideration of Approval of a Contiguous Annexation submitted by Virginia & Mark Byckowski, Michael & Connie Flynn, Roddy Norvoroli, Debbie Grissom & Margaret Williams for the properties located in the 5600 block of Copper Beech Lane being Wake Co. Tax PINs 1851-70-1391, 1851-70-6543, 1851-80-1504, 1851-82-3467, 1851-81-4197. (Attachment 6.B.)
- C. Consideration of Amendment of PART II - Code Of Ordinances; Chapter 22 - Parks And Recreation to Establish the Cultural Resources Advisory Board. (Attachment 6.C.)

7. Planning Items.

- A. Consideration of Approval of Case No. RZ-14-02: Request Riled Tryon WF, LLC to Rezone Property to GR10 (CD), General Residential-10 Conditional District and Approval of Associated Tryon Subdivision Master Plan, Located in the 5600 block of Copper Beech Lane, being Wake Co. Tax PINs 1851-70-1391, 1851-70-6543, 1851-80-1504, 1851-82-3467, 1851-81-4197. (Attachment 7.A.)
- B. Consideration of Approval of SU-14-01: A request filed by Sam's Real Estate Trust to amend Special Use Permit No. SU-04-02 (Shoppes at Caveness Shopping Center) for the property located near the intersection of Caveness Farms Avenue and Capital Boulevard (US-1); being a portion of Wake County Tax PIN Number 1830-63-6198. (Attachment 7.B.)
- C. Consideration of Approval of Case No. RZ-14-03: A request filed by Rice and Associates to rezone 3.78 acres of property located in the Southwestern corner of the intersection of Wait Ave. and Bowling Forest Drive from RD, Rural Holding District & C.U. GR3, Conditional; Use General Residential-3 District to GR3 (CD), General Residential-3 Conditional District & RMX (CD) Residential Mixed-Use Conditional District; being Wake Co. Tax Pin Numbers 1850-47-9103, 1850-47-9103, and 1850-57-134.

8. Administration and Financial Items.

- A. Consideration of Amendment to the Town of Wake Forest Fee Schedule for Wireless Telecommunication Facility Review. (Attachment 8.A.)
- B. Consideration of Fees for the Renaissance Centre Annex. (Attachment 8.B.)

9. Public Services Items.

- A. Consideration of Granting of an Easement to Duke Energy Progress. (Attachment 9.A.)

10. Parks and Recreation Items.

- A. Consideration of Approval of Parks, Recreation and Cultural Resources Department Master Plan Update - Consultant Contract. (Attachment 10.A.)

11. Public Safety Items.

12. Other Business.

14. Adjournment.